

Curriculum Plan (Candidate)

Student Name _____

Student Signature _____

(Signature acknowledgment of course plan)

Date _____

Deadlines				
Program Requirement	Early Enrollment	Late Enrollment / Late Hire	Date of Completion	Total Credit Hours
Enrollment				
Orientation	Upon Enrollment			3
Criminal Bckg Check ; TAC § 249.16	Upon Enrollment			
Code of Ethics ; TAC §247.2	Upon Enrollment			
Program Policy	Upon Enrollment			
Sponsorship Requirements				
FBE Completion:				
15 hours Observation	Complete ASAP	*		30
15 hours Student Interaction	Complete ASAP	*		
Coursework Completion				
Educational Videos	7 days	*		150
TAC §228.30 Assignments	7 - 15 days	*		
<i>Upon Completion, you will receive a LOR (Letter of Recommendation)</i>				
Benchmarks to Complete				
Content**	within 30 days of class			-
Supplemental**	within 30 days of class			
PPR EC-12	within 30 days of class			
Requirements for Testing				
Content**	Requires attendance to Prep Class			-
Supplemental**	Requires attendance to Prep Class			
PPR EC-12	Requires attendance to Prep Class			

* According to TAC § 228.35 (d) Late hire provisions. A late hire for a school district teaching position may begin employment under an intern or probationary certificate before completing the pre-internship requirements of subsection (b) of this section, but shall complete these requirements within 90 school days of assignment.

** Transfers

Curriculum Plan (Intern)

Intern Name _____

Intern Signature _____

(Signature acknowledgment of course plan)

Date _____

Deadlines				
Program Requirement	Early Enrollment	Late Enrollment / Late Hire	Date of Completion	Total Credit Hours
Upon Hire				
New Hire Orientation	Upon Hire	Upon Hire		3
Code of Ethics Review	Upon Hire	Upon Hire		
Types of Certificates				
Intern Certificate	Pending PPR	Pending PPR		
Probationary Certificate	Passed PPR	Passed PPR		
Professional Development				
Register for TBSI Training	ASAP	ASAP		115 / 65 Late Hires
Complete PDT assignments	180 days of work	180 days of work		
Attend PDT sessions	Referr to Online Calendar			
50 ISD Trainings*	-	Letter from Dist		50
Exam Completion				
PPR Exam	before 180 days	before 180 days		
Class / Benchmark Completion				
PPR Class	Online Schedule			
PPR Benchmark	within 30 days of class			
Standard Certificate				
Passed all required exams	within 180 days of work			
Completed PDT's	within 180 days of work			
Completed Coursework	-	within 90 days		
Apply/Pay	Upon notice of Program Manager			
Total Completion Hours				301

* Late Hire RULE §228.35

(4) With appropriate documentation such as certificate of attendance, sign-in sheet, or other written school district verification, 50 clock-hours of training may be provided by a school district and/or campus that is an approved TEA continuing professional education provider to a candidate who is considered a late hire. The training provided by the school district and/or campus must meet the criteria described in the Texas Education Code (TEC), §21.451 (Staff Development Requirements) and must be directly related to the certificate being sought.