

Curriculum Plan

Intern Name _____

Intern Signature _____

(Signature acknowledgment of course plan)

Date _____

Deadlines			
Program Requirement	Early Enrollment	Late Enrollment / Late Hire	Total Credit Hours
Upon Hire			
New Hire Orientation	Upon Hire	Upon Hire	3
Code of Ethics Review	Upon Hire	Upon Hire	
Types of Certificates			
Intern Certificate	Pending PPR	Pending PPR	
Probationary Certificate	Passed PPR	Passed PPR	
Professional Development			
Register for TBSI Training	ASAP	ASAP	115 / 65 Late Hires
Complete PDT assignments	180 days of work	180 days of work	
Attend PDT sessions	Look on online Calendar for Schedule		
50 ISD Trainings*	-	Letter from Dist	50
Exam Completion			
PPR Exam	before 180 days	before 180 days	
Class / Benchmark Completion			
PPR Class	Online Schedule		
PPR Benchmark	within 30 days of class		
Standard Certificate			
Passed all required exams	within 180 days of work		
Completed PDT's	within 180 days of work		
Completed Coursework	-	within 90 days	
Apply/Pay	Requested by Program Coordinator		
Total Completion Hours			301

* Late Hire RULE §228.35

(4) With appropriate documentation such as certificate of attendance, sign-in sheet, or other written school district verification, 50 clock-hours of training may be provided by a school district and/or campus that is an approved TEA continuing professional education provider to a candidate who is considered a late hire. The training provided by the school district and/or campus must meet the criteria described in the Texas Education Code (TEC), §21.451 (Staff Development Requirements) and must be directly related to the certificate being sought.