

### **Create a TEAL Account First**

1. Select the following link: [Create a TEAL Account](#)
2. Complete your user information, making sure to select Educator as your organization type.
3. You will be prompted to enter your social security number to verify your account. If you do not have a social security number, follow the instructions during the setup process to request a temporary file number.
4. You will receive an email with your username and temporary password within 24 hours.
5. Carefully read and follow the instructions in the email to change your password and set up security questions.
6. Click on the blue View My Educator Certification Account link to complete your educator profile in your ECOS account.







**If you log on to the TEAL account you just created and see the image below, follow these instructions.**

**If you do not, you are all set! Please click [HERE](#) to continue.**

## Texas Education Agency

User and Access Management

### Self-Service

-  Access Applications
-  Requests I've Submitted
-  Change My Password
-  My Security Questions
-  My Application Accounts
-  Edit My User Information

### Applications

You do not have access to any applications at this time.

[Apply for Access](#)

1. select: Apply for access
2. Then Select Request New Account

Request New Account... Delete Account Refresh Ac

<input type="checkbox"/>	Account Owner	Status
	<input type="text"/>	<input type="text"/>

**Scroll down and select ECOS Educator**

<a href="#">ECOSAdmin</a>	Educator Certification Online System for TEA Adminis	<a href="#">Certification (512-936-8400)</a>	
<b>ECOSEducator</b>	<b>Educator Certification Online System for Educators</b>		
<a href="#">ECOSEntities</a>	Educator Certification Online System for Entities		

**Select Go To Account Details Form**

[Go To Account Details Form](#)

**Create your account**

5 My Accounts x

enter the following information in order to search for an existing Educator account that belongs to you.

**IMPORTANT!!!**

setting up a new TEAL account, you must enter your name exactly as it appears on your state ID card records, or you will not be able to access your educator account.

name has changed since you last accessed your records, STOP and follow our [name change instructions](#) before completing your SSN as nine (9) numeric characters only. Spaces, hyphens, slashes or any other special characters are not allowed.

do not have a social security number, STOP and [submit a request in our online help desk](#) with the subject line "Request a new number, and attach a copy of your state issued ID and passport.

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SSN or P number:

Confirm SSN or P number:  Please type the SSN or P number to confirm. Copy and Paste is not allowed.

**OR**

TEA ID:

Confirm TEA ID:  Please type the TEA ID to confirm. Copy and Paste is not allowed.

**AND**

\* Birth Year:  YYYY

Confirm Birth Year:  YYYY Please type the Birth Year to confirm. Copy and Paste is not allowed.

[Create](#) [Cancel](#)

## Create a PEARSON VUE Account

1. select the following link: [Create Account](#)
2. Select **Create An Account Now**
3. Use the same email address that you used to create the TEAL account above
4. Enter the TEA number that was assigned to you
5. Enter the SAME information that you entered in the TEAL account

***Pearson Vue Customer Service Phone Number: 1800-989-8532***

***If you would like additional assistance in setting up your TEAL account, you can call 512-936-8400***

***option 2 or submit a Help Desk Ticket by selecting the following logo:*** 